

# Feedback Discussion Form

Date: \_\_\_\_\_

Employee Name: \_\_\_\_\_

	Company Core Values					Current job responsibilities		
		+	+/-	-		Yes or No		
	Core Value	Core Value	Core Value	Core Value	Core Value	Get it	Want it	Capacity to do it
Rating								

Major Roles and Responsibilities (Typically from Accountability Chart):

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Major Roles and Responsibilities: Skills and Experience versus Passion

Great At				
Good At				
OK at				
Don't Do Well				
	Don't Like	Neutral	Like	Love

**Strengths and accomplishments:**

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**Performance areas which need improvement:**

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**Plan of action toward improved performance:**

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**Employee comments:**

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**Signatures:**

<b>Date:</b>	<b>Employee:</b>
<b>Date:</b>	<b>Evaluated by:</b>
<b>Date:</b>	<b>Witnessed by:</b>